

HARBORCREEK TOWNSHIP ZONING HEARING BOARD

Rules of Application

1. The Board shall assemble on the third (3rd) Tuesday of each month as needed.
2. Appeals must be submitted to the Zoning Administration, 5601 Buffalo Road, Harborcreek, PA a minimum of 24 days prior to the hearing date. Appeals to the Zoning Officer's determinations shall be submitted within 30 days after the determination is made.
3. Public Notice shall be advertised in a local newspaper according to the rules for "public notice" as required by Pennsylvania Municipalities Planning Code, Act 247 as amended. All property owners within 500 feet of the subject property shall receive by regular mail a copy of the public notice.
4. The property subject to the variance shall be posted a minimum of 7 days prior to the hearing date stating the time and place of the hearing.
5. The Zoning Hearing Board requires the appellant to submit the following items relative to the appeal:
 - a. Filing Fee as established by the Board of Supervisors at their annual re-organization meeting _____.
 - b. Complete Zoning Permit Application (if applicable).
 - c. Complete Zoning Hearing Board Application.
 - d. A comprehensive site plan indicating the dimensions of the property line, than an up to date survey must be submitted indicating all of paragraph (d) above.
 - e. If the proposed building is to be located within 5 feet of a property line, than an up to date survey must be submitted indicating all of paragraph (d) above.
6. The Board shall render a written decision to the appellant within forty-five (45) days of the last public hearing.